How to create a Zoom Account

- Go to website <u>www.zoom.us</u> and select "Sign up, it's free"
- 2. Enter your email address

HolyCross

| | Sign Up Free |
|--|---|
| Your work email | address |
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| Zoom is protected t of Service apply. | sy recar remains the rivacy rolley and terms |



3. Log into your email account and "activate" account by completing contact name and password. Welcome to Zoom

We've sent an email to

Click the confirmation link in that email to begin using Zoom. First Name Last Name Password Confirm Password

On the invite colleagues 4. Select the check box for "I'm not a robot" Select "SKIP THIS STEP"



5. Click "Go to My Account"



6. Select "Host a Meeting" and select with video on and join with computer audio.

| SCHEDULE A MEETING | JOIN A MEETIN | NG HOST A MEETING - |
|--------------------|---------------|---------------------|
| | | With Video Off |
| | | With Video On |
| | | Screen Share Only |
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| one Call | Computer Audio | |
|-------------------|-------------------|--------------------------|
| | Computer Audio | |
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| | | |
| Join with Compute | er Audio | |
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| | Join with Compute | Join with Computer Audio |

7. Share meeting ID with staff so they can "Join Meeting."

If you would like to schedule a virtual visit with your loved one, please contact their Nursing Unit to schedule an agreed upon range of time. We appreciate your understanding and support as we work Together to ensure the safety of our patients and the community.